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JBCC Program	Respondent	Complaint Number	Violation	Rule Violation	Disciplinary Action/Date Imposed	Date of Final Order	First Disciplinary Action (Yes/No)
Court Reporter	William Felix Thompson CSR 1076	CSR-15-01076-024	Failure to communicate on requests for a transcript	COPC Section 9 Misconduct	Public Reprimand & 5 hrs CE in Rules & Ethics/ August 7, 2015	August 17, 2015	No
Court Reporter	Helen Wooten CSR 5447	12-5447-43	Noncompliance with Final Order issued 05/05/2015 requiring records that were not completed by deadlines set by the courts to be completed and filed.	JBCC Rule 5.4(c)(3)	Refuse to renew certification that expired 12/31/2015 for 2 years after which Respondent must retake exam if reapplying for certification - 05/06/2016	May 25, 2016	No
Process Server	Jason Lightner SCH781	PS2014-0004	Failure to execute service of process	JBCC Rule 8.4(b)	Refuse to renew certification for 1 year/ May 1, 2015	June 29, 2015	No
Process Server	Rene Flores SC1566	PS2014-0010	Falsifying Return of Service	JBCC Rule 8.4(b)	1 year probated suspension/ January 23, 2015	March 12, 2015	Yes

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Process Server	Keith Smith SCH9729	PS2014-0021	Falsifying Return of Service	JBCC Rule 8.4(b)	1 year probated suspension & complete approved civil process server course/ January 23, 2015	March 12, 2015	Yes
Process Server	James Waldrup SCH10220	PS2014-0023	Failure to make and document specified number of attempts to serve process, failure to provide Affidavit of Service requested by Complainant	JBCC Rule 8.4(b)	1 year probated suspension & complete approved civil process server course/ January 23, 2015	March 23, 2015	Yes
Process Server	Wanda Dowlearn SCH4802	CPS-15-04802-002	Engaged in unprofessional conduct	JBCC Rule 8.4(b)	Letter of Reprimand with comment/ May 1, 2015	June 29, 2015	Yes
Process Server	William Richardson SCH2055	CPS-15-02055-012	Failure to file Returns of Service & failure to execute service of process	JBCC Rule 8.4(b)	Refuse to renew certification for 1 year/ May 1, 2015	June 22, 2015	Yes
Court Reporter	Brenna Short CSR 9210	CSR-15-09210-033 & 035; 27-CSR-2016,	Noncompliance with Order issued 12/08/2015 subject to terms	JBCC Rule 3.12(b), COPC 5(1&3); 6(5) & 9(20)	Revoke certification for 3 years after which Respondent must retake exam if reapplying for certification/06/07/2016	June 16, 2016	No

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		47-CSR-2016	and conditions including mentor review of work product and compliance with laws and rules.				
Guardians	Sarah Watts	CG-15-00353-037, 037, 045, 056 & 65	Failure to visit wards, respond to family and facility staff and participate in care planning conferences for wards; provide basic needs for wards and to respond to JBCC. Withheld funds from wards.	Minimum Standards 4(VI), 5(I), 13(VI)(A-F), 14(I), 18(I), 19(IV), 21(I), 22; JBCC 3.12(b)	Refuse to renew Certification-Exp. July 7, 2015; Administrative penalty-\$25,500/October 30, 2015	December 8, 2015	Yes
Court Reporter	Jonette Jackson CSR 7126	CSR-15-07126-054	Failure to file requests for extensions & transcripts timely; failure to communicate with the court.	COPC 4: Sections(1) & 2(1); COPC 7(1)	Probated suspension for 12 mths; 10 hrs Rules&Ethics, no violations during probated suspension period/February 5, 2015	March 17, 2016	No

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Court Reporter	Evelyn Coder CSR2845	CSR-15-02845-060	Failure to file deposition transcript & exhibits timely; failure to respond to complainant's requests on status transcripts	COPC 4(1) & 2(1); COPC 7	Public reprimand; 5 of 10 hrs CE required for renewal must be in Rules & Ethics/ February 5, 2016	March 17, 2016	Yes
Process Server	James Hilow SCH623	CPS-15-00623-070	Represented incorrect time on Return of Service	JBCC Rule 8.4(b)	Letter of Reprimand w/comment/ February 5, 2016	March 17, 2016	Yes
Process Server	Denise La Fleur SCH10483	CPS-15-10483-072	On Return of Service, Respondent represented delivered process to defendant in person when she did not.	JBCC Rule 8.4(b)	Probated suspension for 12 mths; complete civil process service educational course, no violations during probated suspension period/ February 5, 2016	March 17, 2016	Yes
Court Reporter	Sondra Humphrey CSR 6160	CSR-15-06150-021	Failure to file transcripts timely & provide immediate notification of delays; failure to produce	JBCC Rule 6.5(a)(3); 6.5(a)(8)(A); COPC 3, 4, 5, 6 & 7	Refuse to renew certification for period of one year after which Respondent must fulfill all prerequisites for certification to reinstate, including completion of the	March 30, 2016	Yes

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			accurate transcripts, and failure to obey court orders; committing willful or negligent violation or failure to duty.		certification exam/February 5, 2016		
Court Reporter	Bonnie Rodriguez CSR 5495	CSR-15-05495-080	Failure to file complete partial transcript; failure to respond to complainant & failure to maintain current contact info with JBCC	JBCC Rule 6.5(a)(3), 6.5(a)(8)(A), 3.12(c); Tex. Gov't Code 52.047(a)(1) & 2; COPC 3(4), 4(1&2-1), 6(4&5)	Public reprimand; 5 hrs CE in Rules&Ethics; \$500 administrative penalty/May 6, 2016	May 25, 2016	Yes
Court Reporter	Angelia Singleton CSR 6509	CSR-15-06509-084	Failure to provide a transcript; failure to notify complainant of inability to meet COA filing deadline; failure to respond to request within	JBCC Rule 6.5(a)(3), 6.5(a)(8)(A), COPC 4(1&2-1), COPC 6(5), COPS 7(2), COPC 9(20)	Public reprimand; 4 hrs CE in Rules & Ethics; \$500 administrative penalty/August 5, 2016	September 6, 2016	Yes

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			a reasonable time.				
Process Server	James 'Jimmy' Andrews SCH 10457	05-PS-2016	While attempting to execute process, threatened client with arrest; failure to update address with JBCC within 30 days	JBCC Rules 8.4(b) and 3.12(c)	Letter of reprimand/August 5, 2016	September 6, 2016	Yes
Process Server	Lillian Zapata SCH 11431	11-PS-2016	Failure to complete Return of Sevice	JBCC Rules 8.4(b)	Letter of reprimand; Complete civil process service educational course/August 5, 2016	September 6, 2016	Yes
Process Server	Sergio Lane SCH 10190	26-PS-2016	Failure to respond to JBCC on complaint; failure to update address with JBCC within 30 days	JBCC Rules 3.12(b) and 3.12(c)	Letter of reprimand/August 5, 2016	September 6, 2016	Yes
Court Reporter	Gay Richey CSR 7260	CSR-15-07260-064	Failure to file record timely with appellate court; failure to provide itemized	JBCC Rules 3.12(b), 3.12(c), 6.5(a)(8)(A), COPC 3(4), COPC	Public reprimand; 12 mth probated suspension; 5 hrs CE in Rules & Ethics; \$250 administrative penalty; file monthly report with	October 3, 2016	No

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			invoice and record to complainant; failure to provide written answer to JBCC; failure to update mailing address with JBCC	4(1&2-1), COPC 5	JBCC on status of records/August 5, 2016		
Court Reporter	Gay Richey CSR 7260	01-CSR-2016	Failure to prepare record timely; failure to respond timely to complainant's request for record; failure to provide written answer to JBCC	JBCC Rules 3.12(b), 6.5(a)(3), 6.5(a)(8)(A), COPC 3(4), COPC 4(1&2-1), COPC 6(5)	Public reprimand; 12 mth probated suspension; 5 hrs CE in Rules & Ethics; \$250 Administrative penalty; file monthly report with JBCC on status of records/August 5, 2016	October 3, 2016	No
Process Server	Pablo Ortega SCH 2903	46-PS-2016	Failure to submit proper returns of service; failure to promptly respond to complainant's inquiries regarding returns	JBCC Rules 8.4(b), PS Code of Ethics 2(a), PS Code of Ethics 9	Letter of Reprimand & complete Civil Process Service education course/November 4, 2016	December 21, 2016	Yes

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JBCC DISCIPLINARY ACTION LOG
(Effective 9/1/2014)